

## Vendor/ Supplier Evaluation

Project Name: .....

Project Value: .....

Vendor Name: .....

Project Manager: .....

Department / Sector: .....

Date of Evaluation: .....

Evaluated By: .....

Category:      **Materials**   

**Services**   

### Evaluator Information:

Criteria	1 = Above average	2 = Exceeds Expectations	3 = Outstanding	4 = Exceptional
Timeline of Deliveries				
Comments:				
Quality on Parts/Products/ Material/ Service Provided Upon Delivery				
Comments:				
Quantity Delivered as Per Order				
Comments:				
Competitiveness of Price				
Comments:				
Business Impact				
Comments:				

Compliance with Local/ International Standards of Quality				
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Comments:

Total evaluation score is % . This corresponds to evaluation score criteria

4 = Excellent	3=Very Good	2=Good	1=Needs Improvement
0	0	0	0

<b>Name</b>			<b>Date</b>
<b>Project Owner</b>		<b>Sulaiman Abdulla Manager- Contracts &amp; Procurement</b>	

Weight Distribution	Evaluation Outcome
Above > 90%	Exceptional
Above 80% < 89%	Outstanding
Above 65% < 79%	Exceeds Expectation
Below 65%	Above Average